Government of West Bengal
Department of Science & Technology and Biotechnology (DSTBT)
Vigyan Chetana Bhavan, Block-DD, Plot-26/B, Sector-I
Salt Lake, Kolkata-700064

Application Format for Science Popularization Programme

1. Programme Type (ref SN 11 of the Memorandum): Symposium

2. Title of the proposed Programme: Skill Sumit 2026: Leverging AI for Skill Development

3. Target Group (Faculty, Teacher, Research Scholar, School/College/ University Student, Community): faculty, Teacher, Research Scholar, Univ. Student

4. Duration (days): 02....; Tentative Dates of the proposed Programme: 19th and 20th Feb, 2026

5. Aims, Objectives and Details of the Programme (attach separate sheet, if necessary): Annexure - I

6. Name, Designation, Postal Address, mobile no. and e-mail id of the (only one) Programme Co-ordinator (PC) (attach separate sheet, if necessary): Prof. Samik Samanta Mahishadal West Bengal 721628 9836624096, assistantregistrar@tnu.in

7. Legal status of the Institute (School/College/ University/ Institute/ Polytechnic/ ITI/ Autonomous body/ registered NGO/ Trust etc.): UNIVERSITY

8. Date wise detail Programme Schedule (attach separate sheet, if necessary): Annexure - II

9. Collaborating Institutions/ Organizations, if any, with their specific contribution: NA

10. Expected number of participants and list of Resource Persons/ Invited Speakers: Participants: 100 Invited Speakers: 07 (ANNEXURE

11. Give details of the grant received from DSTBT in last three Financial Years, if any alongwith the date of submission of UC, Audited SoE, Report etc.: NA

12. Name and address of the authority to whom the allotted amount is to be credited (if sanctioned) who will also be responsible for submitting the UC, audited SoE, Programme Completion Report, Feedback, Still and Video photographs etc. of the grant: SAMIK SAMANTA

13. Total Estimated Expenditure (A)/ Organisation's contribution (B)/ Contribution from any other sources (C) / Grant expected from DSTBT(D):

D: ₹ 200000/= = (A: ₹ 2,20,500/= B: ₹ 20,000/= C: ₹..............)
(provide detail Budget break-up as per Annexure-I and Bank details as per Annexure-II):

4

Check List (put tick) of attachments to be submitted with the application

- Proposed Total Budget with break-up (Annexure-I) and Bank Details (Annexure-II) in Institute/ Organization's letter head: **YES/NO**
- For registered NGO/ Trust, filled in Application Format recommended by the appropriate Recommending Authority, viz., Jt.BDO/ BDO/ SDO/ DM/ Executive Officer- Municipality/ Commissioner-Municipal Corporation as the case may be (where the programme is actually going to be held): **YES/NO** *NA*
- For registered NGO/ Trust, attested copies of the registration certificate, latest renewal certificate, Memorandum and Rules & Regulations of the Organization, last three years Audited Statement of Accounts, Annual Reports etc., List of recommended beneficiaries: **YES/NO** *NA*

DECLARATION

Certified that the details furnished in the filled in format are correct to the best of our knowledge & belief and that the amount of financial assistance, if sanctioned, will be utilized for the purpose for which it is granted within the time as prescribed by DSTBT. We also undertake to abide by the General Guidelines and Terms & Condition prescribed by DSTBT and provide due coverage to DSTBT during the Programme and publications/ print and electronic media made from the Programme in future. We also declare that within one month after completion of the Programme we shall submit the Utilisation Certificate (UC), Audited Statement of Expenditure (Audited-SoE), Programme Completion Report, Feedbacks from the Participants, still and video photographs etc.

Signature:

Date: 10.12.2025

Name of Programme Coordinator: *SAMIK SAMANTA*

Designation: *ASST. REG and ASST. DEAN*

Address: *Mahishadal West Bengal 721628*

(Office Seal)

Signature:

REGISTRAR
THE NEOTIA UNIVERSITY
WEST BENGAL, 74336

Date: 10.12.2025

Name of Head of the Institution: *Dr. Sujoy Biswa*

Designation: *Registrar*

Address: *Sarisha, DH Road South 24 Pgs. 743368*

RECOMMENDATION
(only for registered NGO/ Trust)

Certified that the said Organisation is reputed in this field and I/ we recommend the said proposal for getting grant-in-aid from DSTBT, Govt of West Bengal for the benefit of the local College/ University Students/ Community etc.

Signature:

Date:

Name of Recommending Authority:

Designation:

Address:

(Office Seal)

Proposed Total Budget with break-ups
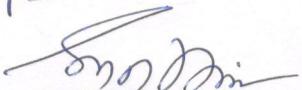
A. Total Estimated Expenditure

Sl. No.	Items required with justification and rate	Total Expenditure (A) (₹)
1.	Honorarium to Resource Persons/ Experts	40,000/=
2.	Study materials, Consumables expenses	20,000/=
3.	Hall rent, if any	NA
4.	Publicity materials	20,000/=
5.	Travel expenses	20,000/=
6.	T.A. to the external Resource Persons/ Experts	20,000/=
7.	Documentation expenses including audio-visual	20,000/=
8.	Light refreshments	70,000/=
9.	Auditors' fee	10,000/=
10.	Other expenses, if any (please specify)	NA
	Grand Total Expenditure (₹):	2,20,000/=

Please mention:

B. Institution/ Organization Contribution* in ₹   20,000/=

C. Contribution from any other sources (with name & Address) in ₹   NA

D. Grant expected from DSTBT (₹) = (A-B-C)   200000/=

Signature of Authorised Personnel with seal

REGISTRAR
THE NEOTIA UNIVERSITY (TNU)
WEST BENGAL, 743368

If C= 0
Undertaking: This organization/ institution is not receiving any kind of financial assistance from any other sources

Signature of Authorised Personnel with seal

REGISTRAR
THE NEOTIA UNIVERSITY (TNU)
WEST BENGAL, 743368

*At least 10% of the total budget contribution from the Institute/ Organization is desirable

Bank details of the Applicant Organisation

Name of the Organization	THE NEOTIA UNIVERSITY
Bank Account number & name of the Account holder/ Organization	6595040000016 The Neotia University
Type of Account (Savings or Current A/c)	OVER DRAFT
Name of the Bank	BANK OF BARODA
Name of the Branch with Branch address	SME BRANCH KOLKATA 700001
IFSC of the Branch	BARBOVJOKOL
Mobile Number of the Programme Coordinator/ Head of the Organization	9836624096
PAN / TAN of the Account holder/ Organization	AAAJT2617E

Signature of Authorised Personnel with seal

REGISTRAR
THE NEOTIA UNIVERSITY (TNU)
WEST BENGAL, 743368

SKILL SUMMIT 2026: Leveraging AI for Skill Development

AIMS & OBJECTIVES

The aims and objectives of leveraging Artificial Intelligence (AI) in skill development are to **personalize learning, enhance efficiency, automate administrative tasks,** and proactively **address skill gaps** to build a future-ready workforce.

Key aims and objectives include:

For Individuals (Learners)

- **Personalized Learning Paths:** AI analyzes individual performance, preferences, and progress to create tailored learning experiences and recommend relevant courses, ensuring content is adaptive to different learning styles and paces.

- **Continuous and On-Demand Learning:** AI-enabled platforms provide 24/7 access to microlearning modules and resources, facilitating continuous skill development without disrupting productivity.

- **Enhanced Engagement and Motivation:** Interactive and gamified AI content and virtual coaching systems make learning more engaging and provide instant, individualized feedback, which boosts satisfaction and motivation.

- **Improved Accessibility:** AI-driven assistive technologies, such as speech recognition and language translation tools, support individuals with disabilities or language barriers, promoting inclusive learning opportunities.

- **Better Career Progression:** AI tools help employees identify the skills needed for their target roles and provide clear career pathways, supporting professional growth and job satisfaction.

For Organizations and HR Management

- **Identifying and Addressing Skill Gaps:** AI uses predictive analytics to analyze workforce data, identify current and future skill shortages, and recommend targeted upskilling or reskilling programs to ensure alignment with business needs.

- **Streamlined Operations and Efficiency:** By automating routine and repetitive HR and L&D tasks like resume screening, performance evaluation, and content curation, AI frees up professionals to focus on strategic initiatives.

- **Data-Driven Decision Making:** AI processes vast amounts of data to provide actionable insights into the effectiveness of training programs, employee performance, and industry trends, allowing for more informed decision-making.

- **Reduced Bias in Talent Management:** AI-powered tools can help minimize human bias in hiring and performance reviews by evaluating candidates and employees based on predefined criteria and data, leading to more diverse and equitable outcomes.

- **Fostering a Culture of Innovation and Agility:** By equipping the workforce with relevant AI skills and an "AI mindset" of continuous learning, organizations can adapt quickly to the evolving job market and maintain a competitive advantage.

- **Strategic Workforce Planning:** AI enables organizations to forecast future talent needs, develop succession plans, and optimize resource allocation by providing a comprehensive view of the available skills within the company.

In essence, leveraging AI in skill development aims to make learning more efficient, tailored, and accessible, ultimately enhancing human capabilities and ensuring that both individuals and organizations are well-prepared for the future of work.

Skill Summit 2026: leveraging AI for Skill Development

DAY 1

Date:19.02.2026

Registration of candidates

1. Inauguration

2. Invited talk by Vice-Chancellor

3. Address by Vice President

4. Invited Talk1

5. Invited talk2

6. Lunch Break

7. Invited talk 3

8. Invited talk 4

DAY 2

Date; 20.02.2026

1. Invited talk 4

2. Invited talk 5

3. Poster Presentation

4. Lunch Break

5. Quiz

6. Feedback

7. Valedictory

Name of the speakers

1. Prof. Dr. Biswajit Ghosh (Vice-Chancellor, The Neotia University).

2. Mr. Suhas Mukherjee (Vice President, The Neotia University).

3. Dr. Anuja Shukla (United nations speaker on responsible AI in Education).

4. Mr. Sudarshan Dey (Regional Manager East, ESSCI, India).

5. Mr. Ashok Mitra (Subject Matter Expert, ESSCI).

6. Dr. Surojit Bari (Principal, Sagar Mahavidyalaya).

7. Dr. Soumen Mukherjee (Dean, School of Skill Education & Vocational Studies, The Neotia University).